



**COMMONWEALTH OF MASSACHUSETTS**  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup**  
**Professionals**

ONE WINTER STREET, 3rd Floor  
BOSTON, MA 02108  
PHONE: 617-556-1091 FAX: 617-292-5872

**PROFESSIONAL CONDUCT COMMITTEE**  
**Minutes of Meeting on June 20, 2007**  
[Approved on July 30, 2007]

**Prepared by:** Terry Wood

**Meeting Location:** Cyn Environmental Services, Stoughton, MA.

1. **Call to Order:** Debra Stake called the meeting to order at 12:40 p.m. Also present were Gail Batchelder, Janine Commerford, Deborah Farnsworth, Kirk Franklin, Christophe Henry, Gretchen Latowsky, Paul Mullen, and Debra Phillips. Kelley Race joined the meeting at 1:05 p.m. Committee members absent: Robert Luhrs. Staff members present were Allan Fierce, Brian Quinlan, Lynn Read, Jan Reitsma, Terry Wood and Al Wyman. Also present were Wesley Stimpson, the LSP Association's Interim Executive Director; and Lisa Alexander, Maria Pinaud, and Tom Potter of DEP. Deb Marshall of DEP joined the meeting at 1:02 p.m.
2. **Announcements:** Mr. Fierce announced that the Board staff would be temporarily moving from the 3<sup>rd</sup> floor to the 6<sup>th</sup> floor as part of the remodeling taking place at Mass DEP's Boston office. He stated that the move was scheduled for this Friday afternoon and the staff would be unpacking next Monday.
3. **Previous Minutes:** The draft minutes of the meeting held on May 23, 2007 were approved with edits.
4. **Old Business**

**A. Status of CRTS**

Mr. Fierce stated that the Committee members should consider the Board's new policy regarding timelines when reviewing the active cases. Mr. Fierce asked whether the active case table should be modified to track the new deadlines, particularly the 180-day deadline for completion of CRT investigations. The consensus was that an additional column should

be added to the active case list the show the 180-day deadline for completing the CRT investigation. Mr. Fierce stated that the 180-day deadline for all the cases currently on the active case list would be November 23, 2007. Ms. Commerford suggested that the Committee prioritize the cases currently on the active case list. The consensus was that the Committee would prioritize the current active cases at the July meeting.

Mr. Fierce also stated that Chief Magistrate Chris Connolly at DALA has not been retained and, therefore, he did not write a letter to Mr. Connolly as requested by the Committee last month to schedule a meeting with Board representatives regarding delays at DALA. He added that he does not yet know the identity of Mr. Connolly's replacement.

At Ms. Stake's request, the chair of each CRT reported on progress made during the last month.

**B. Update re: Web Site Subcommittee**

Ms. Commerford stated that the subcommittee has not met.

**C. Update re: planning meeting with Judge Connolly at DALA**

Mr. Fierce stated that he would inform the Committee when a replacement for Mr. Connolly has been announced.

**D. Review of draft letter regarding advisory ruling request**

Mr. Fierce stated that he has not had time to write the draft letter the Committee requested at last month's meeting. He stated that he would try to prepare a draft for the Committee's review at the July meeting.

**5. New Business**

No new business was on the agenda.

**6. Future Meetings**

The Committee will next meet on July 30, 2007 in New Bedford at a location to be determined. The Committee will also meet on August 22 at Weston and Sampson Engineers, Inc. in Peabody.

**7. Adjournment:** The meeting was adjourned at approximately 1:18 p.m.